

From: Commanding Officer, USNSCC,( OS-CT-1801)  
To: Cadets, Parents, & Unit Commanding Officers  
Subj: Submarine Seminar, NSB Groton, CT

OS-CT-1801 will run July 8-14, 2016 at Naval Submarine Base New London, Groton, CT..  
Please read this entire document before submitting a request for orders.

- \$75 training deposit made out to **"USNSCC"** only;
- NSCTNG001
- Travel itinerary (regardless of method of travel)

Before the start of training on 8 July, 2018, there is some information that I will need from you, and some that you need from me.

1. ***Travel Itinerary.*** I will need to know how you plan to arrive and depart from the training. If you will be arriving by air, Schedule your flights for T.F. Green State Airport Warwick RI. **PLEASE CONTACT ME PERSONALLY TO COORDINATE.** I understand this may cause slight problems with regards to flight scheduling. However, **do not commit yourself to flights that have not been pre-approved.** Please purchase **REFUNDABLE TICKETS**, in case training is cancelled. If you plan to arrive by any other means of transportation, please let me know. Check-in will begin at 1300 and will end at 1600 for those not arriving by air. NSBN Groton is located at 1 Crystal Lake Road, Groton Ct 06340. Cadets will check in at the Historic Ship Nautilus and Submarine Force Library and Museum. ***Graduation will take place at the Submarine Force Library and Museum.*** Parents should arrive at 0930 14 July, 2018. Your cadets will perform duties as tour guides prior to the ceremony to show you all they have learned.
2. ***Medical Accommodations / Prescriptions.*** Please contact me prior to submitting your request for orders if you require any medical accommodations or prescription medications. Reasonable accommodations will be made, but we do not have professional medical staff or expertise to provide treatment for chronic/preexisting conditions or administer narcotic medications. Please also note that medical facilities on NSB Groton are limited.

Any cadet requesting accommodations for medical reasons, or planning to report with medications, must submit an updated NSCADM001 pages 3-4 and 7-8 to me before a billet will be confirmed. Parents: you are responsible for disclosing any and all medical and psychological conditions of Cadet Participants, and any prescription requirements and the side effects and contraindications thereof, to me prior to the training. I am responsible for your children while they are on base, so I must know what I'm dealing with.

- 3 ***Service Jacket.*** Please make sure that your service jacket is up to date, especially your NSCADM020 & NSCADM021 (Medical History and Physical Forms). Also, be sure to include a copy of your insurance card and your NSCC ID card as put forth in NSCC Action Letter 14-98. You should also make sure that the person you have listed as an Emergency Contact on your NSCTNG001 would be available during the time you are at the training site. We need to make sure that the person to be contacted will not be on vacation or away, in the unlikely event that we need to contact him/her.
  
- 5 ***Working uniforms.*** For the training, working uniforms will be either the NWU uniform or BDU, whichever your unit wears. Please make sure all uniforms regardless of type have the required flashes and patches.
  
6. ***Discipline.*** This is a military training on board an active-duty military base. Discipline will be enforced. Minor infractions will be dealt with per the nature of the infraction, but any of the following behaviors will be grounds for summary dismissal:
  - Hazing, sexual harassment, prejudicial language or behaviors, or fraternization
  - Fighting
  - Tobacco, alcohol, or substance abuse
  - Violations of good order and discipline that threaten the efficacy of training
  - Any cadet dismissed for disciplinary reasons will incur all costs for their travel home.
  
7. ***Contact Information.*** You will need to include your e-mail address and parent's email, if you have not already indicated one on your NSCTNG001, that way I can send information regarding the training to parents and Cadets without using the time or money necessary for the US Postal Service.
  
9. Please see the last page of this document for a seabag list and a list of prohibited items.

If you have any questions, please feel free to contact me.  
Respectfully,

Robert W. Smith, LCDR, NSCC  
Commanding Officer Training Contingent,  
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E-Mail: rakett@aol.com  
Address: 22 Regina Street Norwich, Ct. 06360

## SEA BAG LIST

Qty	Item
1	<b>NSCC service jacket w/ NSCTNG001, NSCTNG005, enrollment forms, and medical forms</b>
1	<b>NSCC ID card,</b>
1	seabag
4	BDU or NWU uniforms with NSCC patches
1	Black Boots
1	black or green web belt with silver tip
1	silver belt buckle
1	8 point cap
1	Complete set of Dress Whites. (jumper, trousers, neckerchief, white hat, white belt, silver buckle, dress shoes, ribbons)
1	pair athletic shoes/sneakers
1	pair shower shoes/flip flops
1	<b>alternate shoes that can be worn in water for swimming</b>
2	pair PT shorts, black or navy blue
1	pair swim trunks black or navy blue
7	blue (NWU) or OD green (BDU) crew-neck undershirts
7	pair underwear
7	pair green socks or black socks
7	pair white socks
1	canteen with web belt
2	black ballpoint pens, notebook
1	watch ( <i>the cheaper the better...</i> )
1	travel-size sewing kit (blue and green thread)
1	laundry bag
3	towels
3	wash cloths
1	Male hygiene kit [with razor, shaving cream, soap w/soap dish, toothpaste, toothbrush, shampoo, body talc, deodorant, q-tips, nail clippers, chap stick, sun screen SPF 30 or higher]

**Limited laundry facilities available, cadets can purchase laundry supplies locally at the NEX so no need to pack any.**

Cadets may bring the following items:

- Spending money at parents discretion. (USNSCC will not be responsible for lost or stolen items)
  - Civilian Clothes will be authorized for after hours activities. Limit the amount you bring and ensure all clothing is in good taste
  - Cadets who have traveled by air/train/bus may bring a cell phone, for use only when traveling
- CELL PHONES WILL BE COLLECTED AND RETURNED UPON GRADUATION!**

## Prohibited Items

Cadets may **NOT** bring any of the following items:

- Anything (other than a travel clock or iPod) that requires electricity (**cell phones will be confiscated for the duration of the training**; please see Action Letter 08-05, 1, D)
- Food, candy, or soda
- Anything, other than shaving cream, in an aerosol can (hairspray, mousse, etc)
- Perfumes or colognes
- Knives or blades of any kind (including Swiss Army or Leatherman tools)
- Weapons (guns, grenade launchers, etc)
- Tobacco products or related paraphernalia (cigarettes, cigars, pipes, lighters, matches, etc)
- Narcotic drugs, controlled substances, or related paraphernalia

*Cadets must conform to requirements of this seabag list. If a cadet is in possession of a prohibited item, it will be confiscated and returned at the Commanding Officer's discretion.*